

# MEMO | NOTE



Logistics & Support Services Operations Chief

3-30 Stephen St/3-30 rue Stephen

Morden MB R6M 2G3

T 204-362-0568 | F 204-822-2649 | Toll Free/Sans frais 800-742-6509

www.southernhealth.ca

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**TO/DESTINATAIRE :** Directors of Health Services  
Regional Program Directors

**CC :** Managers of Purchasing and Stores  
Ken Klassen – VP - Finance & Planning  
Terrence Loewen – Regional Manager Logistics & Supply Chain Management  
Tamara Burnham – Regional Director – Staff Development, Infection Prevention & Control

**FROM/EXPÉDITEUR :** Kristy Radke, Logistics & Support Services  
Operations Chief

**DATE :** March 26, 2020 **PAGE(s) :** 3

**SUBJECT/OBJET :** **Hand Sanitizer:**


- **Product Information and Ordering Guidelines**
- **Collection of Empty Bottles**
- **Alternate Products being Distributed**

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The Coronavirus (COVID-19) pandemic is a rapidly changing situation in Canada and around the world. Southern Health-Santé Sud is working closely with Manitoba Health, Seniors and Active Living (MHSAL) and Shared Health to monitor, gather information, assess risk and coordinate the distribution of resources that are needed as the COVID-19 situation changes. Our top priority is protecting the health and wellbeing of our staff, patients and the people in our community.

Southern Health-Santé Sud is closely monitoring our inventory levels for Hand Sanitizer products since they are only available in limited quantities from our supplier. At this time, we are able to provide these products to where they are needed.

## PRODUCT INFORMATION:

SKU	Vendor PN	Description	Unit of Measure	
01325	DEB805	HYGI - WATERLESS HAND SANITIZER, FOAM, 50ML	CA36	

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01326	DEB804	HYGI - WATERLESS HAND SANITIZER, FOAM, 400ML	CA12	
01327	DEB807	HYGI - WATERLESS HAND SANITIZER, FOAM, 1000ML	CA8	
02316	DEBFS1LDS	HYGI - ALCOHOL HAND SANITIZER DISPENSER	EA1	

It is prudent to conserve our smaller bottles of hand sanitizer, including SKU 01325 and 01326 listed above, so that they are available for hand hygiene and staff safety. Note that priority for distribution of the smaller formats of these products are reserved for programs and facilities that do not have access to the wall mounted dispensers located in most Southern Health-Santé Sud facilities.

**For Site Leaders and Product Ordering Admin Staff:** Please put in a request with your maintenance department if you feel your facility could benefit from having more wall mounted dispensers to reduce your consumption and use of the smaller bottles. Part number information has been provided in the table above. Once installed, it is imperative that any remaining bottles of 01325 (50ml) or 01326 (400ml) be returned to your local Southern Health-Santé Sud Distribution Centre for redistribution to areas that do not or cannot have wall mounted dispensers.

**Collection of Empty Bottles:** The Province of Manitoba is working with several facilities in Manitoba to manufacture Hand Sanitizer in addition to our current suppliers. Southern Health-Santé Sud is requesting that ALL empty Hand Sanitizer Bottles be collected and sent to your local Distribution Center for processing and refilling as necessary. Note that Infection Prevention & Control has approved the refilling of these containers as long as the container is rinsed, dried and the outside is wiped down. Note that the refilling or decanting of these containers MUST be done at the Distribution Centres and coordinated by the Materials Managers.

**Alternate Product being Distributed:** Materials Management is receiving alternate product in non-standard bottles from Shared Health. It may be necessary to distribute this product without decanting into our old bottles due to time constraints or availability of empty bottles. Here is a picture of what we have received so far. Note that appearance of the alternate product may vary.



Your cooperation and help in this matter is important and greatly appreciated. Please direct any supply and availability concerns to the contacts below.

**Distribution Centre Contact Information:**

Leonardo Ardiles- Purchasing Manager- 204-239-2336

Mike Wlock- Purchasing Manager- BTHC- 204-331-8980

Tim Siran- Purchasing Manager- BRHC-204-346-5154

Terry Loewen- Regional Manager L&SCM- 204-362-1115