



MEMO

Date: **UPDATED MARCH 19, 2020**
To: All Contractors

From: **Kristy Radke, Logistics & Support Services Operations Chief for Southern Health-Santé Sud**
CC: Site Physical Plant Services Managers
Ken Klassen
Isaac Klassen

Re: **Contractors, Suppliers & Facility Business Visits-COVID-19 Notice**

The evolving COVID-19 situation has healthcare organizations around the world proactively taking steps to prevent the spread of the virus, and plan for worst-case scenarios. Manitoba's health system is no different. We know that planning is essential to deliver the best possible care.

Public health officials and health system leaders have agreed to the following measures for anyone visiting health care facilities in the province, including service providers/contractors/representatives conducting on-site service/repairs to support operations:

The following individuals are asked to NOT visit a healthcare facility during this time.

Those who have:

- Returned from international travel in the last 14 days; OR
- Been instructed to self-isolate or self-monitor for 14 days; OR
- Have cold or flu-like symptoms (cough, fever, runny nose, sore throat, weakness or headache)

We ask that you ensure your staff are aware of – and comply with - the restrictions in place. All visitor restrictions are in effect until further notice.

All Contractor and supplier representatives are asked to consider how they conduct business at facilities within Manitoba. Avoid conducting any non-essential in-person business and utilize other means of conducting meetings.

If an in-person visit is required, contact the site's Physical Plant Services department or the department requiring the requested service.

We ask all Contractor and supplier representatives to consider the following social distancing strategies to reduce close contact between people to try to stop the progression of community transmissions of the virus:

- Minimize prolonged (more than 10 minutes), close (less than two metres) contact between other individuals;
- Avoiding greetings that involve touching such as handshakes;
- Follow public health advice related to self-monitoring and self-isolation if you have travelled or have been exposed to someone ill with the virus